

Return/Exchange Form

FOLLOW THESE INSTRUCTIONS CAREFULLY.

1. NO returns will be accepted if shoes are worn or show sign of being worn (see terms on web site) I have read and agree to terms
2. You must obtain a RA# (return authorization number), otherwise your package may be returned to you or cause delays.
3. Send merchandise in its original box, along with this form and a copy of original receipt.
4. Return your package to our Returns/Exchange Department. Read terms at http://miguelitousa.com/index_files/terms.htm

**NO REFUNDS OR EXCHANGES
ON SPECIAL ORDERED ITEMS**

Miguelito's Dancing Shoes & Supplies, Inc
Attn: Returns/Exchange Processing
7340 Blanco Road, Suite 103, San Antonio, TX 78216

**NO REFUNDS OR EXCHANGES
ON CLOSED OUT ITEMS**

* For your protection, we recommend you obtain a tracking number and/or insurance when shipping your return(s).
 * Shoes with soil, sweat stains or shoes that have been used **CAN NOT** be returned for credit or exchange.
 * Items must be shipped back to us (postmarked) within **15 days for Texans, 30 days everyone else**, from original invoice date.
 If you have any questions, please contact us at **(210) 349-2573** or write to us at sales@miguelitousa.com

YOUR BILLING ADDRESS	YOUR SHIPPING ADDRESS
Name _____	Name _____
Address _____	Address _____
Address _____	Address _____
City/State/Zip _____	City/State/Zip _____
Phone _____	Phone _____
email _____	RA# _____

ACTION YOU WISH TO BE TAKE (Select box below)

Replace
 Exchange
 Refund* (Refund will be in form of original payment)

MERCHANDISE BEING RETURNED (Please use reason code below)

Reason Code	Style #	Color	Size	Description	Price

REPLACEMENT/EXCHANGE* OR ADDITIONAL MERCHANDISE IF DESIRED

Reason Code	Style #	Color	Size	Description	Price

* Replacement/Exchange items will be shipped to you at original shipping charge. For faster deliver methods you must agree to pay shipping charges
 * Returns for a refund will be subject to a 10% restocking fee (NO EXCEPTIONS)

PAYMENT METHOD FOR RE-SHIPING AND HANDLING CHARGE


PayPal Please send me a PayPal link to submit my payment (You will receive an email for the shipping and/or difference in cost)

Credit Card I authorize Miguelito's Dancing Shoes to charge my credit card for shipping and/or price difference (if any) on my exchange

 Credit Card # (To prevent delays please make sure we have your billing address (very important)) Expiration Date

REASON CODE FOR RETURN

OWS - Ordered Wrong Size	RWS - Received Wrong Size
OWC - Ordered Wrong Color	RWC - Received Wrong Color
Other (Please Explain)	RDI - Received Damaged Item



For office use only (Do not fill in)

RA# _____

CM# _____

CC# _____